

Forward Plan

for the four-month period commencing on

1st August 2020

published on 3 July 2020



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council: Local Enterprise Partnership and North Somerset Partnership; Joint Executive Committee (West of England Combined Authority and North Somerset Council); forward programme and strategic review; business management; human resources; external liaison; housing; strategic communications (with Deputy Leader); emergency management; public transport – Councillor Don Davies;

Deputy Leader of the Council and Executive Member for Adult Social Care and Health: adult social care; Health and Wellbeing Board; public health and regulatory services; NHS and health liaison - Councillor Mike Bell;

Executive Member for Finance and Performance: budgets; capital programme; performance monitoring; democratic services; transformation programme; income generation (with Executive Member for Business, Economy and Employment) – Councillor Ashley Cartman

Executive Member for Planning and Transport: planning; building control; highways; transport (excluding public transport) – Councillor James Tonkin

Executive Member for Climate Emergency and Environment: climate emergency; waste and recycling; environmental protection; marine environment – Councillor Bridget Petty

Executive Member for Business, Economy and Employment: economic development; parking strategy; asset management; Weston urban expansion and regeneration – Councillor Mark Canniford

Executive Member for Leisure, Culture and Tourism: community engagement and consultation; tourism services; leisure; libraries; arts strategy; parks and green spaces – Councillor Caritas Charles

Executive Member for Children's Services and Lifelong Learning: children and young people's services; education; further and higher education liaison – Councillor Catherine Gibbons

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

August 2020

1. Council and Executive Items

(NB No Council or Executive meeting scheduled for August)

August 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/08	Contract Award: Support and Accommodation Based Housing Related Service (16-25-year olds)	Commissioning Plan, Procurement Plan & Tender Documents	Director of People and Communities (key decision)	No	Awaiting information	Contact: Gerald Hunt 01934 634803
01/08	Winterstoke Road Bridge Replacement: Contract Award for Cost Consultancy (moved to September)	Commissioning Plan Nov 2019 Procurement Plan Jan 2020	Director of Development and Environment (key decision)	No	Please complete	Contact: Alex Fear 01934 426458
01/08	HIF: Commissioning /procurement plan for advanced bypass works	Business case submission Commissioning Plan June 2019	Executive Member (Cllr Tonkin)	No	Report to SPEDR Panel 22 July 2020	Contact: Alex Fear 01934 426458

01/08	Strategic Housing Enforcement – Covid-19 response <i>(new entry)</i>	https://www.n-somerset.gov.uk/wp-content/uploads/2018/11/housing-enforcement-policy.pdf	Executive Member (Cllr Davies)	No	Consultation to take place with ASH Panel and/or ASH Panel Housing Working Group (mid/late July)	Contact: Howard Evans 01934 426673
01/08	Energy Company Obligation (ECO) Statement of Intent (revision) <i>(new entry)</i>	https://www.n-somerset.gov.uk/wp-content/uploads/2020/01/19-20-PC-85-signed.pdf	Director of People and Communities (key decision)	No	Climate Emergency Built Environment Group briefed 6 July 2020	Contact: Howard Evans 01934 426673
01/08	Revisions to the Homechoice North Somerset Lettings and Assessment Policy <i>(new entry)</i>	https://www.homechoicen-somerset.org.uk/Data/PublicWebsite/ImageLibrary/HomeChoice%20Policy.pdf?1883324949	Executive Member (Cllr Davies)	No	Consultation to take place with ASH Panel and/or ASH Panel Housing Working Group prior to decision being made	Contact: Mark Hughes 01934 426959
01/08	To agree changes to the Large Scale Voluntary Transfer Contract with Alliance Homes <i>(previously listed for July)</i>	Report to Full Council - 24 September 2019 - Affordable Housing Delivery Partnership Agreement with Alliance Homes. https://apps.n-somerset.gov.uk/Meetings/document/report/NSCP-M-38-530 Large Scale Voluntary Transfer Contract with Alliance Homes	Executive Member (Cllr Davies)	No	Consultation to take place with ASH Panel and/or ASH Panel Housing Working Group prior to decision being made	Contact: Mark Hughes 01934 426959

01/08	Extension of Independent Fostering Agency Framework for 12 months <i>(new entry)</i>	Market Position Statement Local Authorities' Framework Agreement for 2017-2022 20200811 Purchase Order for B&NES to lead on the framework 20170626 North Somerset Council - Independent Fostering Contractual Documents	Director of People and Communities (key decision)	No	Discussion with the CYPS Panel Chairperson 26/06/20	Contact: Charlotte Badger 01275 888068
-------	---	---	--	----	---	--

September 2020

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
09/09	2020/21 Month 4 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Awaiting information	Contact: Melanie Watts 01934 634618
09/09	Medium Term Financial Plan (MTFP) and Revenue Budget 2021/22	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Awaiting information	Contact: Richard Penska 01275 884256
09/09	Pre-consultation sign-off of North Somerset Active Travel Strategy and proposals in preparation for consultation	Draft Active Travel Strategy and proposals.	Executive	No	Awaiting information	Contact: Ben Searle 01934 426962
09/09	Parks and Street Scene Contract Extension <i>(new entry)</i>	https://www.n-somerset.gov.uk/wp-content/uploads/2019/12/19-20-DE-264.pdf	Executive	No	CCO Panel engagement planned for July 2020	Contact: Gemma Dando 01275 888248
09/09	Adopt Economic Renewal Vision <i>(new entry)</i>	Economic Renewal Vision in development	Executive	No	Special SPEDR Panel workshop 1 July 2020	Contact: Jane Harrison 07786855572

09/09	Adopt Employment and Skills/ Inclusive Growth Strategy (<i>new entry</i>)	Employment and Skills Strategy in development	Executive	No	Special SPEDR workshop 1 July 2020	Contact: Jane Harrison 07786855572
22/09	Consideration of business case for potential development of NSC owned land at Uplands, Nailsea (<i>moved to November</i>)	Acceptance of Local Authority Accelerated Construction Fund grant for Uplands, Nailsea: https://www.n-somerset.gov.uk/wp-content/uploads/2018/11/18-19-CSD-114-signed.pdf Executive report on council-owned sites available for development: http://apps.n-somerset.gov.uk/cairo/docs/doc27169.pdf	Council	Part	Please complete	Contact: Jenny Ford 01934 426609
22/09	0-19 Public Health Nursing Commissioning Plan (<i>previously listed for July</i>)	Commissioning Plan	Council	No	Council Decision	Contact: Hayley Burton 01275 888202
22/09	MetroWest Phase 1 Update – Programme, Procurement & Finance (<i>new entry</i>)	Report to Executive 29th April 2020	Council	No	Council Decision Written update report to SPEDR Panel - 22 July 2020	Contact: James Willcock 01934 426414

September 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/09	Housing Infrastructure Fund: Contract Award for Legal Services <i>(moved to November)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Please complete	Contact: Alex Fear 01934 426458
01/09	Housing Infrastructure Fund: Contract Award for Land Agent Services <i>(moved to November)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Please complete	Contact: Alex Fear 01934 426458
01/09	Housing Infrastructure Fund: Contract Award for Cost Consultant Services <i>(moved to November)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Please complete	Contact: Alex Fear 01934 426458

01/09	Expansion of Baytree Special School – approval to publish a public notice	CYPS Policy & Scrutiny Committee - http://apps.n-somerset.gov.uk/cairo/docs/doc29644.pdf Executive Member for Children Services and Lifelong Learning Decision Sheet (PC 19) - https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/19-20-PC-19-Signed.pdf	Executive Member (Cllr Gibbons)	No	CYPS School Organisation Scrutiny Steering Group considered progress on the priorities for the Education Provision in North Somerset 2018 – 2021, including this project - 10/06/2020	Contact: Sally Varley 01275 884857
01/09	Winterstoke Road Bridge Replacement: Contract Award for Cost Consultancy <i>(previously listed for August)</i>	Commissioning Plan Nov 2019 Procurement Plan Jan 2020	Director of Development and Environment (key decision)	No	Briefing to informal SPEDR meeting in September.	Contact: Alex Fear 01934 426458
01/09	MetroWest Phase 1 – Compañía Logística de Hidrocarburos– agreement for building and working over and in proximity to oil pipelines <i>(previously listed for July)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Awaiting information	Contact: Richard Matthews 01275 888937

01/09	MetroWest Phase 1 – Bristol Water - agreement for building and working over and in proximity to water pipelines <i>(previously listed for July)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Awaiting information	Contact: Richard Matthews 01275 888937
01/09	MetroWest Phase 1 – Wessex Water agreement <i>(previously listed for July)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Awaiting information	Contact: Richard Matthews 01275 888937
01/09	MetroWest Phase 1 – Wales and West Utilities agreement <i>(previously listed for July)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Awaiting information	Contact: Richard Matthews 01275 888937

October 2020

1. Council and Executive Items (NB No Council meeting scheduled for October)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
21/10	2020/21 Month 5 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Awaiting information	Contact: Melanie Watts 01934 634618
21/10	Medium Term Financial Plan (MTFP) and Revenue Budget 2021/22	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Awaiting information	Contact: Richard Penska 01275 884256
21/10	M5 Junction 21 Northbound Merge Scheme; approval of S274 agreement to transfer funding to Highways England to allow the scheme to be implemented	Decision No. 19/20 DE325	Executive	No	SPEDR Panel members have been briefed by email	Contact: Paul Paton 01934 426809

21/10	Winterstoke Road Bridge Replacement: Contract Award for Design and Build <i>(moved to December)</i>	Commissioning Plan & Procurement Plan	Executive	No	Please complete	Contact: Alex Fear 01934 426458
21/10	Housing Infrastructure Fund: Contract Award for Design and Build of School <i>(to be relisted for January 2021)</i>	Commissioning Plan June 2019	Executive	No	Please complete	Contact: Alex Fear 01934 426458
21/10	Housing Infrastructure Fund: Contract Award for Design and Build of Bypass <i>(to be relisted for January 2021)</i>	Commissioning Plan June 2019	Executive	No	Please complete	Contact: Alex Fear 01934 426458
21/10	Phase 1 Council's Land at Parklands Village: Contract Award for Developers <i>(new entry)</i>	Commissioning Plan May 2019 http://apps.n-somerset.gov.uk/cairo/docs/doc29601.pdf	Executive	No	Informal SPEDR to be held after moderation of bidders	Contact: Jenny Ford 01934 426609

October 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/10						

November 2020

1. Council and Executive Items

(NB No Executive meeting scheduled for November)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
10/11	Consideration of business case for potential development of NSC-owned land at Uplands, Nailsea <i>(previously listed for September)</i>	Acceptance of Local Authority Accelerated Construction Fund grant for Uplands, Nailsea: https://www.n-somerset.gov.uk/wp-content/uploads/2018/11/18-19-CSD-114-signed.pdf Executive report on council-owned sites available for development: http://apps.n-somerset.gov.uk/cairo/docs/doc27169.pdf	Council	Part	Council Decision	Contact: Jenny Ford 01934 426609

November 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Housing Infrastructure Fund: Contract Award for Legal Services <i>(previously listed for September)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458
01/11	Housing Infrastructure Fund: Contract Award for Land Agent Services <i>(previously listed for September)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458
01/11	Housing Infrastructure Fund: Contract Award for Cost Consultant Services <i>(previously listed for September)</i>	Commissioning Plan June 2019	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458